

JOHNSON CREEK BOARD OF EDUCATION
Personnel Committee Meeting Minutes
Wednesday, November 19, 2014
District Office
5:30 p.m.

Chair Rick Kaltenberg called the meeting to Order.

Members present: Duane Draeger, Rick Kaltenberg, Andrew Swanson and Superintendent Michael Garvey

Also present: Carol O'Neil

Dr. Garvey verified that the meeting was posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Swanson/Draeger to approve the agenda as posted. Motion carried.

The Committee reviewed a proposed position description for the Business Office Manager – a change from Business Office Assistant – recognizing the change in responsibilities that have occurred over time.

Motion by Swanson/Draeger to recommend to the Board approval of a change in Linda Moke's position description from Business Office Assistant to Business Office Manager and increase her base pay to \$20/hour beginning January 1, 2015.

Roll Call Vote: Kaltenberg (Y), Draeger (Y), Swanson (Y)

Yes - 3 No – 0 Motion Carried

Dr. Garvey demonstrated both teacher and principal evaluation tools which the District is using to meet the state evaluation requirements. The District is using the Effectiveness Project which was developed and supported by CESA 6.

Dr. Garvey distributed the 2014-15 Employee Handbook and the teacher Salary and Stipend Guide.

Dr. Garvey also informed the Committee that he will be reviewing the teacher early retirement language with WASB attorney Bob Butler and would like to dedicate time at the next meeting to discuss possible language changes required due to IRS rules and the Affordable Care Act.

Motion by Swanson/Draeger to Adjourn. Motion carried.

Respectively submitted,

Michael P. Garvey, Ph.D.
Superintendent